

City of Lowell
Job Posting
Please Post ~ September 24, 2014
Deadline ~ October 8, 2014
Department of Public Works
Motor Equipment Repair Person/MEO3

Job Title: Motor Equipment Repair Person / MEO3 (2000-44, 2070)
Department: Public Works, Street Division
Reports To: General Foreman, Deputy Commissioner, Commissioner, Working Foreman, other designated personnel
FLSA Status: NON-EXEMPT
UNION: AFSCME, Local 1705
Salary: (min) \$18.5855/hour to (max) \$21.4658/ hour

SUMMARY

Repairs and maintains electric, diesel, and gasoline municipal trucks by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Reads job order and observes and listens to truck in operation to determine malfunction and to plan work procedures.

Installs new ignition systems, alignment of front wheels, changing or recharge of batteries, and replacing transmissions and other parts.

Overhaul of gas or diesel engines.

Auto body work, painting and welding. Performs preventive maintenance. Assists in the repair of hydraulic systems, generators, pumps and misc. hydraulic equipment.

Examines protective guards, loose bolts, and specified safety devices on trucks, and makes adjustments.

Lubricates moving parts and drives repaired truck to verify conformance to specifications.

Inspection and troubleshooting of gasoline and diesel internal combustion engine-powered vehicles and other engine powered equipment.

Fabricating of special lifting or towing attachments, hydraulic systems, shields, or other devices according to blueprints or schematic drawings.

Dispenses fuel to authorized city vehicles.

Tracks fuel usage by maintaining daily log of users and amounts dispensed.

Operates to repair and transport any motor driven equipment including trucks, tractors, trailers, road rollers, rotary snow fighters, tar distributors, road sweepers, leaf loaders, road flushers, etc.

Loads and unloads trucks; picks up and hauls materials, plows and sands streets, sidewalks and roadways, parking lots, etc. in the absence of an available operator.

May occasionally operate motor equipment of a lower level of difficulty.

Performs craftsman duties as assigned as it may pertain to trade, ie. body work, painting, welding..

Performs related duties as needed.

SUPERVISORY RESPONSIBILITIES

May supervise employees in a lower grade and will carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include directing work & addressing complaints and resolving problems.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Two years of demonstrated experience and/or training in the above areas; Good working history; ability to get along well with others; ability to deal tactfully with public; good driving history. Complete knowledge of repair, maintenance and troubleshooting of motor vehicles and related parts and equipment. Knowledge of the safety practices followed in motor vehicle maintenance. Knowledge and experience in auto body work and related welding duties associated with function.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

LICENSES

Current and valid commercial driver's license required commensurate with equipment repairing to be obtained within 6 months of appointment. Hydraulic (Hoisting) license required to be obtained within one year of appointment. Current mechanics allowed up to one year to receive hydraulic license. During absence of hydraulic license, mechanic not entitled to heavy equipment incentive.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must meet physical requirements for Commercial Drivers as set forth under 49 CFR 391.41; samples are listed below:

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The employee is occasionally required to sit and climb or balance. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, and color vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts and fumes or airborne particles. The employee is occasionally exposed to high, precarious places; toxic or caustic chemicals; outside weather conditions; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate.

The City of Lowell is a smoke and drug free employer and requires a physical with drug screen, and CORI post offer. Subject to DOT testing.

Qualified individuals send application and/or resume to the Human Relations Office, Room 19 City Hall, Lowell, MA 01852 by 4:00 pm on: Deadline ~ October 8, 2014. Applicants may also send applications and/or resume to cityjobs@lowellma.gov

EOE/AA/504 Employer